THE MINNEHAHA COUNTY COMMISSION CONVENED AT 9:00 A.M. September 22, 2015, pursuant to adjournment on September 8, 2015. Commissioners present were: Barth, Beninga, Bender, Heiberger, and Kelly. Also present were Cindy Jepsen, Commission Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

Chairperson Heiberger called the meeting to order.

MOTION by Kelly, seconded by Barth, to approve the agenda. 5 ayes.

MOTION by Bender, seconded by Barth, to approve the September 8, 2015 Commission minutes. 5 ayes.

## **VOUCHERS TO BE PAID**

MOTION by Barth, seconded by Beninga, to approve the following bills totaling \$735,761.41, and September 2015 salaries. 5 ayes.

7 He Z Manlel Language	T.o. b. o b. o	4 700 FO	Action Electric Co	Dand Maint C	188.78
A To Z World Languag	Interpreters	4,702.50	Action Electric Co.	Road Maint. &	
Airgas Inc	Lease-Rental	29.65	Allied Oil & Tire Co	Truck Repair/	635.00
Alsobrook, Danny D	Automotive/Sm	88.00	Apartments On 18th S	Welfare Rent	500.00
Apex Property Manage	Welfare Rent	600.00	Argus Leader - Adver	Publishing Fe	699.89
Auto Body Specialtie	Bldg/Yard Rep	48.48	Automatic Building C	Building Repa	658.92
Automatic Building C	Maintenance C	93.84	Avera Health Informa	Medical Recor	18.30
Avera Health Plans	Expenditures	1,901.60	Avera Heart Hosp Of	Clinics - Aux	20.50
Avera McKennan Hospi	Blood Withdra	74.00	Avera McKennan Hospi	Hospitals	7,016.94
Avera Medical Group-	Physicians	183.67	Avera Radiology	Other Medical	16.62
Avera Specialty Clin	Physicians	717.22	Ayotte, Anna	Other Misc. R	300.00
Babinski Properties	Welfare Rent	500.00	Ballard, Steve M	Welfare Rent	600.00
Banner Associates In	Bridge Repair	17,481.45	Bargain Barn Tire Ct	Truck Repair/	670.00
Barnett-Lewis Funera	Burials	2,700.00	Batteries Plus/Onesk	Other Supplie	854.85
Bendorf Law Firm Pro	Attorney Fees	177.00	Benz, Vergil C	Welfare Rent	500.00
Bethlehem, Eyob	Welfare Rent	1,050.00	Bollinger, Ronald A	Welfare Rent	500.00
Boyd Properties Llc	Maintenance C	221.70	Boyd Properties Llc	Other Profess	138.30
Boyer Trucks Sioux F	Automotive/Sm	8.06	Boyer Trucks Sioux F	Truck Repair/	505.59
Bradfeldt, Becky	Business Trav	200.34	Brennan Hill Townhou	Welfare Rent	700.00
Brooks Townhomes Lp	Welfare Rent	600.00	Brown & Saenger	Office Suppli	154.59
Bureau Of Informatio	Contract Serv	5.51	Bureau Of Informatio	Data Communic	420.00
Bureau Of Informatio	Telephone	467.06	Buthe, DJ	Business Trav	243.18
Butler Machinery Com	Automotive/Sm	544.00	C & J Inc Dba	Building Repa	185.00
C & R Supply Inc	Truck Repair/	23.31	Campbell, Vicki	Welfare Rent	500.00
Carlson, Lisa	Court Reporte	1,466.40	Carper, Nichole A	Attorney Fees	4,140.60
Carper, Nichole A	Child Defense	559.00	CBM Managed Services	Child Care Fo	1,827.50
Cedar Prop Llc Dba	Welfare Rent	500.00	Cegelske, Zac	Education & T	111.00
Center For Family Me	Other Profess	154.00	Century Business Lea	Lease-Rental	626.99
Century Business Pro	Lease-Rental	732.60	Century Business Pro	Maintenance C	37.18
Century Business Pro	Office Suppli	187.50	Centurylink (Qwest)	Contract Serv	13.40
Centurylink (Qwest)	Telephone	3,037.43	Children's Care Hosp	Clinics - Aux	75.00
Civil Design Inc	Architects &	8,528.00	Clarity Telecom Llc	Telephone	63.54
Clausen Enterprises	Welfare Rent	1,000.00	Climate Systems, Inc	VOA - Dakotas	939.08
Cody, Denise	Bd Exp. Fees	150.00	Cody, Denise	Dev Disabili	15.00
Coffey, Wade	Other Misc. R	150.00	Cole Papers, Inc.	HHS Custodial	187.36
Cole Papers, Inc.	Janitorial/Ch	46.84	Concrete Materials	Road Maint. &	
Concrete Materials	VOA, Dakotas	582.65	Constellation New En	Natural Gas	5,073.88
Construction Product	Bridge Repair	1,293.56	Cook Huber, Kerri	Attorney Fees	264.48
Cooper, Jimmy	Sign Deposits	50.00	Country Meadows Apts	Welfare Rent	1,300.00
Crittenden, John	Uniform Allow	22.50	Culligan Water Condi	Other Miscell	38.50
Dakota Data Shred	Lease-Rental	90.16	Dakota Data Shred	Office Suppli	23.49
Dakota Data Shred	Trash Removal	153.71	Dakota Enhancement L	Welfare Rent	980.00
Dan Grigg Images Inc	Store Invento	171.00	Daybreak/T & H Conve	Gas, Oil, Diese	60.02
Dedula, Carla F	Court Reporte	114.00	Deer Hollow Ltd Ptnr	Welfare Rent	1,045.00
Deduia, Caria F Denherder Law Office	Attorney Fees	170.19	Deer Hollow Ltd Pthr Denver(CO) Sheriff D	Return Of Ser	24.90
Dex Media East	Advertising	45.19	, ,	Welfare Rent	700.00
DEV MENTA PAST	Auvertising	40.19	DLRS Properties, Inc	wellare Kellt	700.00

Downtown Living Llc	Welfare Rent	485.00	Duffy, Ryan	Attorney Fees	3,087.00
Dust Tex Service Inc	Maintenance C	22.56	Dynamic Services Llc	Welfare Rent	970.00
EH Hospitality Llc	Motels	745.00	EJW Llc	Welfare Rent	1,240.00
Election Systems & S	Software/Lice	6,980.00	Electric Constructio	Building Repa	340.82
Electric Supply Co.,	Other Profess	8,152.80	Erpenbach, John E	Recruitment	900.00
Etek Llc Dba Garfiel	Welfare Rent	238.00	Fastenal Company	Sign Supply/I	30.10
Fastenal Company	Small Tools,	117.25	Fastenal Company	Truck Repair/	12.64
First Dakota Nationa	2013 Homeland	3,464.75	First Premier Bank	Investigators	83.90
Fischer, Karla Phd	Other Profess	4,900.00	Fitts, Rod Dba Rod	Welfare Rent	1,000.00
Flatequal, Clarissa	Other Misc. R	150.00	Fleetpride / Holt, I	Truck Repair/	271.54
Fonder, Roger M Dba	Automotive/Sm	39.40	Fred Pryor Seminars	Education & T	99.00
George, Aaron	Welfare Rent	495.00	Geotek Engineering &	Architects &	14,841.20
Giles, Scott	Welfare Rent	1,050.00	Global Connect	Telephone	36.37
Global Tel Link (Gt	Telephone	11.24	Goebel Printing, Inc	Printing/Form	244.92
Golden West	Telephone	127.29	Goodge, Adam	Store Invento	353.00
Graham Tire Co No	Automotive/Sm	467.10	Graham, Robert C	Welfare Rent	500.00
Grainger, Inc.	Sign Supply/I	111.60	Grainger, Inc.	Small Tools,	74.72
Graybar Electric Com	Electrical Re	48.64	Gulbrandson, Derek	Gas, Oil, Diese	376.32
Guzman, Sandra V.	Interpreters	75.00	Haber, John Dba Hab	Welfare Rent	625.00
Hammer, Ralph	Business Trav		Hansen, Dennis W	Other Misc. R	300.00
Harmelink, Fox & Ravn	Attorney Fees	143.00	Harold's Photo Cente	Program Activ	6.99
Haugaard Law Office	Child Defense		Hava House Llc	Welfare Rent	700.00
Heidepriem, Purtell		911.49		Child Defense	364.88
	Attorney Fees		Heidepriem, Purtell		835.97
Hillyard, Inc.	HHS Custodial	1,014.39 67.22	HMN Hardware Inc	Road Maint. &	126.20
Hobby Lobby Stores I	Store Invento		Hoekstra, Denise A.	Court Reporte	
Hofer, Lexy	Other Misc. R		Holdahl Company, Inc	Exhibit Mater	1,140.48
Home Depot Credit Se	Bldg/Yard Rep	97.26	Home Federal Savings	Welfare Rent	870.74
HOV Services Inc	Microfilming	640.80	Howalt-Mcdowell Insu	Notary Exp	50.00
Hubert, Chelsie	Other Misc. R		Hughes County (SD) S	Return Of Ser	38.60
Hurtgen, Timothy T/P	Welfare Rent	500.00	Hy-Vee Accounts Rece	Pharmacies	423.95
Hy-Vee Accounts Rece	Program Activ		I State Truck Center	Parts Invento	143.64
I State Truck Center	Truck Repair/		Ideal Yardware	Automotive/Sm	83.98
Infrastructure Desig	Architects &	23,666.67	Interstate All Batte	Automotive/Sm	224.90
Interstate Office Pr	Furniture & O	676.33	Interstate Office Pr	Office Suppli	705.69
ISS Facility Svcs-Mi	Contract Serv		James Law Pc	Attorney Fees	186.00
James River Equipmen	Heavy Eq. Rep		Jaymar Business Form	Printing/Form	316.82
Jefferson Partners L	Transportatio		Jim & Ron's Service	Other Profess	100.00
Johnson, Brett	Business Trav	33.00	Johnson, Darlene	Education & T	15.00
Johnson, Kevin	Tea-Ellis Ran		Johnstone Supply	Data Processi	902.86
JSA Consult Engineer	Architects &		Katterhagen, Mark	Bd Exp. Fees	75.00
Katterhagen, Mark	Dev Disabili	15.00	Kelley, Dorothea	Welfare Rent	1,080.00
Kennedy, Renee S	Court Reporte		Kmart Pharmacy	Pharmacies	53.89
Kolbe, Robert	Program Activ		Koller, Tracy	Other Misc. R	350.00
Kone, Inc.	Maintenance C		Kriens, Mark	Business Trav	152.00
L.G. Everist Inc	Road Maint. &	335.93	Lamb Motor Co (Chevr	Automobiles	150.00
Language Line Servic	Interpreters	180.38	Language Line Servic	Telephone	430.25
Larson, Jeff	Attorney Fees	774.90	Lewis & Clark Bhs	Bd Evaluation	2,240.00
Lewno, Lucy	Bd Exp. Fees	1,396.41	Lewno, Lucy	Dev Disabili	214.14
Light And Siren	Truck Repair/	708.00	Loving, Philip	Bd Evaluation	270.00
Lowes Credit Service	Building Repa	32.20	Lutheran Social Svcs	Interpreters	50.00
Lyon County MN Sheri	Return Of Ser	60.00	Mac's, Inc.	Sign Supply/I	7.50
Madison Square Ptnrs	Welfare Rent	620.00	Mailway Printers	Museum Report	2,252.00
Mailway Printers	Publishing Fe	998.00	Marco	Furniture & O	170.00
Marco	Maintenance C	153.72	Martinell, Charles	Business Trav	297.84
Matheson Tri-Gas Inc	Plumbing & We	22.37	Mattson, Monica	Attorney Fees	5,835.40
Medical Legal Analys	Other Profess	390.00	Mehlhaff, Jon W	Welfare Rent	500.00
Meierhenry Sargent L	Attorney Fees	7,649.70	Menards - East	Park/Recreati	28.17
Metro Communications	Attorney Fees	180.00	Metro Communications	Other Miscell	
Michaels Fence & Sup	Building Repa	374.68	Michaels Purple Petu	Outside Repai	115.00
Microfilm Imaging Sy	Contract Serv	5,130.00	Microfilm Imaging Sy	Lease-Rental	630.00
MidAmerican Energy C	Welfare Utili	688.00	MidContinent Communi	Telephone	55.00
Midwest Alarm Compan	Security Alar	101.28	Midwest Alarm Compan	Security Eq.	825.00
Midwest Residential	Welfare Rent	500.00	Midwestern Mechanica	Building Repa	698.74
Miller Funeral Home,	Burials	2,250.00	Minn Cnty Human Svcs	Other Supplie	120.00
Minnehaha Community	Tea-Ellis Ran	30.00	Mobile Electronic Se	Communication	138.00

Moncur, Brian	Business Trav	152.00	Morse Correctl Healt	Contract Serv	1,200.00
Multi-Cultural Cente	Interpreters	110.00	Murray Properties, L	Welfare Rent	500.00
Myers Billion Llp	Bd Exp. Fees	348.50	Narem, Inc	Truck Repair/	40.46
Natl Tactical Office	Memberships	150.00	Natl Tactical Office	2014 HLS Gran	
Nelson, Pam	Furniture & O	31.99	Neve's Uniforms	Office Suppli	491.70
Neve's Uniforms	Uniform Allow	389.90	Newman Signs Inc	Sign Supply/I	2,276.84
Nguyen, Lam	Interpreters	87.50	Nordstrom, Arthur G	Welfare Rent	990.00
Norm Feldman's Glass	Building Repa	197.97	North Ridge Apartmen	Welfare Rent	2,000.00
Northeast Investment	Welfare Rent	1,300.00	Novak Sanitary Servi	Tea-Ellis Ran	17.00
Novak Sanitary Servi	Trash Removal	400.25	Nyberg's Ace Hardwar	Other Supplie	23.98
<del>-</del>					
Office Depot, Inc.	Data Processi	89.99	Ohnstad, Gary A	Welfare Rent	700.00
Osborn, Roxane R	Court Reporte	12.00	Oscar's Mini-Storage	Program Activ	
Peterson, Bill/Sherr	Welfare Rent	750.00	Pfeifer Implement Co	Automotive/Sm	583.08
Pfeifer Implement Co	Parks/Recreat	72.59	Pheasantland Ind-Gar	Printing/Form	69.75
Pheasantland Industr	Sign Supply/I	3,390.00	Porter Funeral Home	Burials	510.00
Prahm Construction I		161,611.67	Profir, Dragos	Sign Deposits	50.00
					536.23
Quail, Eric Lee	Store Invento	179.25	Qualified Presort Se	Museum Report	
Qualified Presort Se	Postage	3,690.28	Quality Efficiencies	Motels	700.00
Rac Rentals Llc	Welfare Rent	2,100.00	Rdo Equipment Co.	Heavy Eq. Rep	123.46
Record Keepers, Inc.	Other Profess	263.24	Redlin, Jim Dba	Heavy Eq. Rep	281.70
Redlin, Jim Dba	Parts Invento	288.72	Rensberger, Ron	Welfare Rent	500.00
Risty, Julie	Business Trav	255.36	Risty, Timothy	Welfare Rent	650.00
<u>-</u> .	Welfare Rent	400.00	Rubeau Llc	Welfare Rent	425.00
Roberts, Yvonne					
Sandal, Abraham/Alem	Welfare Rent	600.00	Sanford Clinic - Fi	Other Miscell	34.00
Sanford Health Plan	Expenditures	2,640.00	Sanford Hospital	Blood Withdra	80.00
Sanford Hospital	Hospitals	6,854.94	Sanford Hospital	Welfare Rent	500.00
Sanford Hospital Med	Clinics - Aux	10.00	Sanford Hospital Med	Medical Recor	34.25
Sanford Occupational	Expenditures	245.90	Sanford Vermillion M	Hospital Prep	8,250.00
Schaefer, Dean	Court Reporte	1,416.00	Schaefer, Dean	Dev Disabili	30.00
	-				
Schultz, Shannon	Business Trav	21.00	SD Assn Of County Of	Amounts Held	5,618.00
SD Continuing Legal	Legal Researc	500.00	SD Dept Of Public Sa	Other Miscell	142.00
SD Dept Of Revenue	Blood/Chemica	575.00	SD Dept Of Revenue	Bulletin Boar	128.94
SD Dept Of Revenue	Coroner Fee/T	1.70	SD Dept Of Revenue	Fingerprint/T	118.87
SD Dept Of Revenue	Misc. Auditor	8.94	SD Dept Of Revenue	Misc. Dir. Eq	80.43
SD Dept Of Revenue	Misc. Plannin	0.85	SD Dept Of Revenue	Misc. Treasur	13.85
SD Dept Of Revenue	Other Misc. R	21.75	SD Dept Of Revenue	Store Sales	194.63
-			-		
SD Federal Property	Small Tools,	200.00	SD Human Services Ce	Clinics - Aux	
SD Human Services Ce	Other Profess	600.00	SD Public Assurance	Property & Li	125.56
SD Secretary Of Stat	Notary Exp	30.00	SD Sheriff's Assn.	Education & T	85.00
SD State Historical	Store Invento	356.63	SDN Communications	Data Communic	338.00
SDN Communications	Telephone	702.00	Sealpros Inc	Parking	6,117.67
Security Labs Ltd	Maintenance C	325.00	Senior Citizens Svcs	Advertising	81.00
Servall Towel & Line	Janitorial/Ch	79.35	Servall Towel & Line	Program Activ	837.98
				-	
Settlementone Screen	Recruitment	60.55	SF Ambulance-Rural/M	Other Profess	219.13
SF Leased Housing As	Welfare Rent	321.00	SF Leased Hsg Author	Welfare Rent	133.00
SF Ministry Housing	Welfare Rent	400.00	SF River Run Apts	Welfare Rent	723.24
SF Specialty Hospita	Recruitment	160.00	SF VOA Living Center	Welfare Rent	456.00
Sherwin Williams	Building Repa	79.98	Shipley's Laundry &	Program Activ	101.20
Short Elliott Hendri	Architects &	7,477.89	Sigler Fire Equipmen	Correction Ct	301.05
Sigler Fire Equipmen	Jail Repairs/	1,732.05	Sigler Fire Equipmen	Outside Repai	517.41
	-	•		-	
Signs Plus Graphics	Vehicle Equip	425.00	Sioux Building Produ	Repair/Renova	96.00
Sioux Empire Fair As	Fairground Fa	2,000.00	Sioux Empire Dovia	Conf Registr	75.00
Sioux Falls City Fin	Blood/Chemica	5,040.00	Sioux Falls City Fin	Gas,Oil,Diese	876.99
Sioux Falls Ford, In	Gas,Oil,Diese	41.10	Sioux Falls Two Way	Communication	1,048.98
Sioux Falls Utilitie	Water - Sewer	4,552.14	Sioux Falls Utilitie	Welfare Utili	412.83
Sisson Printing, Inc	Other Miscell	246.30	Skadsen, Nathan	Business Trav	75.76
Skorczewski, Jena	Court Reporte	163.40	Solomon, Ghirmay	Interpreters	50.00
· ·	-				
St Francis House	Other Profess	49.00	Sturdevant's Auto Pa	Automotive/Sm	207.66
Sturdevant's Auto Pa	Small Tools,	576.45	Sunshine Foods	Other Supplie	33.98
Swanda, Karen	Bd Exp. Fees	75.00	Swaney, Dawn	County Cemete	160.00
Sweets, John	Welfare Rent	400.00	Szameit, Alexandra	Interpreters	620.83
T Dist, Inc / Tc Mou	Program Activ	51.43	Tandus Flooring Us L	Repair/Renova	21,160.84
Taylor Place Llc	Welfare Rent	500.00	Tbei (Truck Bodies &	Truck Repair/	1,376.91
Thei (Truck Bodies &	Trucks/Tracto		Tendaire Ind Inc	Truck Repair/	159.65
Test Point Paramedic	Witness Fees/	5,040.00	Thomson Reuters - We	Books	310.58
1050 TOTHE FALAMEUIC	MICHERS LEES!	5,040.00	inompon wearers we	DOOKS	210.30

Thomson Reuters - We	Legal Researc	1,702.81	Timmer, Reed/Kelli	Welfare Rent	175.00
Tires, Tires, Tires In	Automotive/Sm	673.50	Tires, Tires, Tires In	Gas, Oil, Diese	138.92
Tower Of David, Ltd	Welfare Rent	373.00	Transunion Risk & Al	Investigators	94.00
Tschetter & Adams La	Attorney Fees	1,717.10	Turning Leaf Llc	Welfare Rent	250.00
Tuschen, Michael E	Uniform Allow	43.99	United Parcel Servic	Postage	40.06
V & S Inc	Other Supplie	24.25	V & S Inc	Uniform Allow	104.00
Variety Foods Llc	Other Profess	690.78	VB Falls Terrace Apt	Welfare Rent	500.00
Veldkamp, Alvin E	Welfare Rent	500.00	Verizon Wireless	Data Processi	1,172.27
Verizon Wireless	HIDTA Grant	94.04	Verizon Wireless	Investigators	100.00
Verizon Wireless	Safety & Resc	163.75	Verizon Wireless	Telephone	4,881.25
VOA Dakotas / Pettig	Welfare Rent	350.00	Vogel Motors Llc	Gas, Oil, Diese	53.00
Volunteers Of Americ	Alternatives 2	21,679.59	Volunteers Of Americ	Other Profess	3,060.00
Wal-Mart Pharmacy	Pharmacies	446.46	Waltner, Kolbeck, Sc	Attorney Fees	12,346.94
Watembach. Monte	Business Trav	219.96	Weerheim, Tom	Attorney Fees	3,870.00
Westbrooke Apts/Inve	Welfare Rent	250.00	Wheelco Brake & Supp	Parts Invento	389.16
Wheelco Brake & Supp	Truck Repair/	1,670.69	Williamsburg Townhom	Welfare Rent	1,156.00
Willow Partners Llc	Welfare Rent	400.00	Wilson, Dean M.	Welfare Rent	500.00
Wilson, Shirley Ann	Welfare Rent	450.00	Woodall, Kristin A	Court Reporte	806.40
Wynia, Keith	Education & T	296.52	Xcel Energy, Inc.	Electricity	10,445.09
Xcel Energy, Inc.	Road Maint. &	26.56	Xcel Energy, Inc.	Welfare Utili	6,228.29
Yan, Shicai	Interpreters	95.83	Yankton County Sheri	Return Of Ser	250.00
Zee Medical Service	Office Suppli	93.80	Zep Manufacturing Co	Janitorial/Ch	571.60
Zishka, Adam	Education & T	143.00	406 22nd Llc/East Pa	Welfare Rent	330.00
5-Forty Partnership	Welfare Rent	500.00	Commission	Salaries	30,597.27
Auditor	Salaries 4	17,332.05	Treasurer	Salaries	65,029.75
Information Tech	Salaries 6	52,728.65	States Attorney	Salaries	208,433.22
Public Defender		19,354.22	Public Advocate	Salaries	40,001.62
Facilities		51,716.98	Equalization	Salaries	71,736.37
Register Of Deeds		13,094.68	Human Resources	Salaries	21,042.63
Sheriff	Salaries 82	28,890.63	Emergency Mgmnt	Salaries	14,896.01
Juvenile Detention		55,896.43	Highway		133,121.47
Human Services		0,560.29	Museum	Salaries	59,933.50
Planning	Salaries 3	35,571.95	Extension	Salaries	2,934.40

## **REPORTS**

The Minnehaha County Sheriff's Department Report for August 2015, the Register of Deeds Monthly Report of Fees Collected in August, 2015, and the Auditor's Account with the County Treasurer as of August 31, 2015 were received and placed on file in the Auditor's Office.

On Deposit in Banks	
Interest-bearing open account	17,405,707.78
CD's and savings	15,000,000.00
Cash	19,837.25
Checks/drafts in Treasurer's possession for more than 3 days	7,942.75
Total Cash On Hand	32,433,487.78
TASC adjustment (will clear by year-end)	28.06
Total Reconciled AS/400 Cash Balance	32,433,515.84

#### **PERSONNEL**

MOTION by Bender, seconded by Barth, to approve the following personnel changes. 5 ayes.

- 1. To accept the resignation of Tara Kolb as Community Supervision Monitor for the Juvenile Detention Center effective 8/31/15.
- 2. To promote Justin Cave from Correctional Officer in Training to Correctional Officer (13/2) for the Jail at \$17.46/hour effective 7/7/15.

- 3. To discharge Tess Kirby as Correctional Officer in Training for the Jail effective 8/31/15.
- 4. To accept the resignation of Andrew Wilen as Corrections System Operator for the Jail effective 9/8/15.
- 5. To begin Accident Reconstruction specialty pay of \$0.50/hour for Derek Gulbrandson, Deputy Sheriff for the Sheriff's Office, resulting in a rate of \$22.30/hour effective 8/29/15.
- 6. To begin Hostage Negotiation specialty pay of \$1.00/hour for Kiel Ricci, Deputy Sheriff for the Sheriff's Office, resulting in a rate of \$22.27/hour effective 8/15/15.
- 7. To hire Janet Sternhagen as temporary, part-time Correctional Officer in Training (12/2) for 24/7 Program at \$16.62/hour effective 9/14/15.
- 8. To hire Trevor Johnson as Corrections Systems Operator (9/2) for the Jail at \$14.33/hour effective 9/21/15.
- 9. To hire DeAngelo Smith, Kyle Kocmick, Caramie Faini, Melinda Jacobs, Andrey Skots, and Unell Dorce as Correctional Officers in Training (12/2) for the Jail at \$16.62/hour effective 9/21/15.
- 10. To hire Maria Cabrera as Correctional Officer in Training (12/2) for the Jail at \$16.62/hour effective 9/28/15.
- 11. To promote Richard Horn from Corrections System Operators to Correctional Officer in Training (12/2) for the Jail at \$16.62/hour effective 9/13/15.
- 12. To promote Joseph Palleschi and Corey Metter from Correctional Officers in Training to Correctional Officers (13/2) for the Jail at \$17.46/hour effective 9/13/15.
- 13. To end the temporary, part-time employment of Pamela Tiede as Senior Deputy State's Attorney for the State's Attorney's Office effective 8/31/15.
- 14. To hire Patricia Kohnen as temporary, part-time Clerical Worker for Equalization at \$10.00/hour effective 9/14/15.
- 15. To promote Tyler Grong from Building Facilities Maintenance Technician to Senior Building Facilities Maintenance Technician (16/5) for Facilities at \$21.80/hour effective 9/16/15.
- 16. To promote Daniel Eide from Maintenance Worker to Building Facilities Maintenance Technician (14/2) for Facilities at \$18.34/hour effective 9/26/15.
- 17. To promote Andrew Nielson from Engineering Specialist to Land Surveyor (19/6) for the Highway at \$2,073.60/bi-weekly effective 9/14/15.
- 18. To end the seasonal, part-time employment of Robert Kills Plenty as Laborer for the Highway effective 9/8/15.

## Step Increases Approved

- 1. Benjamin Devlin Museum Interpreter Museum 9/4 to 9/5 9/26/15 \$15.43/hour
- 2. Tyler Grong Building Facilities Maintenance Technician Facilities 14/4 to 14/5 9/15/15 \$19.75/hour

- 3. Cheryl Olson Administrative Records Specialist Register of Deeds 14/11 to 14/12 9/25/15 \$23.48/hour
- 4. Mary Yale Assistant Register of Deeds Register of Deeds 19/11 to 19/12 9/25/15 \$30.06/hour
- 5. Timothy Ruhland Corporal Jail 16/2 to 16/3 8/2/15 \$20.75/hour
- 6. Sharrell Logue Corrections System Operator Jail 9/2 to 9/3 8/25/15 \$14.69/hour
- 7. Steffanie Krueger Correctional Officer Jail 13/3 to 13/4 8/4/15 \$18.34/hour
- 8. Tyler Mowery Correctional Officer Jail 13/2 to 13/3 9/14/15 \$17.90/hour
- 9. Robert Olson Correctional Officer Jail 13/11 to 13/12 9/12/15 \$22.35/hour
- 10. Travis Krueger Air Guard Security Officer II Air Guard 13/9 to 13/10 8/8/15 \$21.27/hour
- 11. Patrick Murphy Civil Process Server Sheriff's Office 12/15 to 12/16 8/18/15 \$23.48/hour
- 12. Willard Huffman Civil Process Server Sheriff's Office 12/7 to 12/8 7/27/15 \$19.27/hour
- 13. Jacqueline Rasmussen Senior Deputy Public Defender Public Defender's Office 22/15 to 22/16 8/18/15 \$3,233.60/bi-weekly
- 14. Stacy Acker Safe Home Program Worker Safe Home 9/3 to 9/4 9/4/15 \$15.06/hour

#### **Special Commission Action**

MOTION by Kelly, seconded by Barth, to promote Kari Benz from Assistant Director of Human Services to Director of Human Services 24/7 \$3,155 bi-weekly effective 9/23/15. 5 ayes.

#### **ABATEMENTS**

MOTION by Barth, seconded by Bender, to approve abatement of 2014 property taxes for RDID 38605 in the amount of \$734.07 representing the Elderly Assessment Freeze. 5 ayes.

MOTION by Barth, seconded by Bender, to approve abatement of 2014 property taxes for RDID 41943 in the amount of \$11,283.19 representing tax exempt property.

#### **NOTICE**

A notice was received from Sverdrup Township Board of Supervisors of a new speed limit posting of 25 mph on the portion of Ditch Road from 256<sup>th</sup> Street to Big Sioux Road, and 473<sup>rd</sup> Avenue from 253<sup>rd</sup> Street to Big Sioux Road, and the entire portion of Big Sioux Road located in Sverdrup Township.

A notice was received from the South Dakota State Historical Society that the National Park Service U.S. Department of Interior, has listed Terrace Park and Japanese Gardens, Sioux Falls, Minnehaha County on the National Register of Historic Places.

## LIEN COMPROMISE

MOTION by Barth, seconded by Beninga, to approve Resolution MC15-59 to rescind and repeal Resolution MC15-58 and to correct the legal description of the property involved. 5 ayes.

#### **RESOLUTION MC15-59**

WHEREAS, a County Aid Lien in the amount of \$24,916.16 purports to exist in favor of Minnehaha County and against DPNO 9945 as Lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided for by Law, and

WHEREAS, the Board of County Commissioners approved a compromise of said lien against the property then legally described as "the South 111', Track 58, Froleich Addition, Minnehaha County, with no payment" on September 8, 2015, and

WHEREAS, the Board of County Commissioners has been notified that this legal description of the property given to it was incomplete and therefore erroneous, and

WHEREAS, the Board of County Commissioners desires to correct the legal description of the property subject to the aforementioned lien in order to give its September 8, 2015 compromise action the proper force and effect,

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners hereby rescinds and repeals in its entirety the provisions of Resolution MC15-58 and;

BE IT FURTHER RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chairman of the County Board and the County Auditor to execute the following:

Compromise and release the lien in full with no payment, including the real property legally described as: The South One Hundred Eleven Feet (111') of Tract Fifty-eight (58), of the County Auditor's Subdivision of the Northeast Quarter (NE ¼) of Section Four (4), Township One Hundred One (101) North, Range Forty-nine (49) West of the 5<sup>th</sup> P.M., Minnehaha County, South Dakota, according to the recorded plat thereof.

Dated at Sioux Falls, South Dakota, this 22nd day of September, 2015.

### APPROVED BY THE COMMISSION:

Cindy Heiberger Chairman ATTEST: Cynthia Jepsen Deputy County Auditor

## **BRIEFINGS**

Lynn Keller Forbes, Executive Director of the South Eastern Council of Governments, gave a briefing on the redevelopment of properties donated by Minnehaha County to the South Eastern Development Foundation. Three lots have been redeveloped with Governor's Houses, and all have been sold resulting in increased property taxes, improved neighborhoods, and the opportunity for low income homebuyers to own their own home. Two more Governor's Houses have been ordered and will be completed in 2016.

Greg Anderson, Water Superintendent for the City of Sioux Falls, gave a briefing on the upcoming Big Sioux Aquifer Study to be conducted by the Sioux Falls Water Division and the United States Geological Survey. The study will take four years to complete and will provide information on how water moves from the river to the aquifer, and how water moves through the aquifer. This will help with the placement of future wells in order to utilize the water in the most efficient way. The first part of the task is for a privately contracted helicopter to fly over the aquifer area using an aerial electromagnetic system to map the subsoil characteristics of the aquifer. This work is scheduled for mid-October and will take approximately a day and a half to complete.

#### **AGREEMENT**

Lynn DeYoung, Emergency Management Director, gave a briefing on the Emergency Management FFY 2016 State and Local Agreement between the State of South Dakota and Minnehaha County which will be used to support salary and administrative expenses within the Minnehaha County Emergency Management Office. This is a 50% reimbursement grant and requires a 50% match from the county. The actual dollar amount will be determined when the federal fiscal budget is passed. For FFY2015 Minnehaha County received \$227,360.22. In past years the grant amount has been greater than what is needed to support salary and administrative expenses within the county. Mr. DeYoung stated he will develop a list of special projects that may be funded with the remaining amount. MOTION by Beninga, seconded by Barth, to authorize the Chairperson and Emergency Management Director to sign the 2016 Emergency Management State and Local Agreement between the State of South Dakota and Minnehaha County. 5 ayes.

#### **GRANT**

Erin Srstka, Juvenile Detention Alternatives Initiative Coordinator, requested approval for the Chairman to sign the Juvenile Accountability Block Grant (JABG) application. The Minnehaha County/Sioux Falls Coalition has been awarded \$15,723. The grant requires a local match of about 10% which will be provided by Lutheran Social Services. The recommendation from the JABG Local Advisory Board is to utilize the funding for Juvenile MRT®, an evidence-based intervention which has demonstrated a decrease in recidivism. MOTION by Barth, seconded by Beninga, to authorize the Chairperson to sign the Juvenile Accountability Block Grant application. 5 ayes.

#### **AGREEMENT**

Robert Wilson, Assistant Commission Administrative Officer, gave a briefing on a contract with the US Probation & Pre-Trial Services Office for Non-Medical Detoxification Services. The current contract rate is \$140.00. Staff recommends continuing the current rate. MOTION by Kelly, seconded by Barth, to authorize submission of a response to a solicitation by the US District Court, District Court Probation and Pretrial Services for residential detoxification services at a rate of \$140.00 per day. 5 ayes.

#### TAX DEED PAYMENT PLANS

Robert Wilson, Assistant Commission Administrative Officer, gave a briefing on payment plans for the delinquent taxes, fees, and penalties for three Minnehaha County Tax Deed properties. All former owners appear to be able to fulfill the terms of the repayment plans and the individuals will be allowed to remain in their homes. MOTION by Kelly, seconded by Beninga, to approve Resolution MC15-60. 5 ayes.

RESOLUTION MC15-60 APPROVAL OF PROPERTY TAX PAYMENT PROPOSAL ON TAX DEED ACTION FOR RECORD 48648

WHEREAS, Minnehaha County has initiated tax deed action to property record 48648 in accordance with state statutes, and

**WHEREAS**, as of September 22, 2015, a total of \$13,483.33 in back taxes, penalties, and interest owing on the property, and

**WHEREAS**, the published notice for Minnehaha County's Tax Deed Sale, scheduled for September 26, 2015 includes property record 30114, and

**WHEREAS,** SDCL 10-25-42 allows the county commission to set conditions or qualifications as they may decide for reconveyance of the property to the former record owner, and

**WHEREAS,** the former record owner, The Dwight M. Wood & Marlys J. Wood, Wood Living Trust, has presented the following payment plan to the county commission for consideration in order to satisfy all outstanding taxes, penalties, and interest with payments to begin prior to January 1, 2016:

- Prior to January 1, 2016 Payments Totaling at Least Two Years Delinquent Taxes, Penalties and Interest (currently \$5,489.35). All Payments Must be Made in Full Year Amounts.
- Prior to July 1, 2016 Additional Payments Totaling at Two Additional Years Delinquent Taxes (currently \$4,760.32).
- Prior to November 1, 2016 Remaining Balance Paid In-Full

**WHEREAS,** in the event that the former owner of record does not pay all back taxes, penalties and interest owing on property record 48648 in accordance with the aforementioned terms, Minnehaha County may proceed with the sale of this property through the tax deed process

**NOW THEREFORE BE IT RESOLVED**, by the Minnehaha County Board of Commissioners, the proposed payment plan, as described above is hereby approved and property record 48648 is removed from the Tax Deed Sale scheduled for September 26, 2015.

Dated this 22<sup>nd</sup> Day of September 2015.

APPROVED BY THE COMMISSION:

Cindy Heiberger

Chairman

ATTEST: Bob Litz, Auditor

Cynthia Jepsen Deputy Auditor

MOTION by Barth, seconded by Kelly, to approve Resolution MC15-61. 5 ayes.

# RESOLUTION MC15-61 APPROVAL OF PROPERTY TAX PAYMENT PROPOSAL ON TAX DEED ACTION FOR RECORD 30114

WHEREAS, Minnehaha County has initiated tax deed action to property record 30114 in accordance with state statutes, and

**WHEREAS**, as of September 22, 2015, a total of \$9,391.22 in back taxes, penalties, and interest owing on the property, and

**WHEREAS**, the published notice for Minnehaha County's Tax Deed Sale, scheduled for September 26, 2015 includes property record 30114, and

**WHEREAS,** SDCL 10-25-42 allows the county commission to set conditions or qualifications as they may decide for reconveyance of the property to the former record owner, and

**WHEREAS**, the former record owner, Mr. Leslie C. Buckneberg, has presented the following payment plan to the county commission for consideration in order to satisfy all outstanding taxes, penalties, and interest with payments to begin prior to January 1, 2016:

- Prior to January 1, 2016 Payments Totaling at Least One Year's Delinquent Taxes, Penalties and Interest (currently \$2,221.03). All Payments Must be Made in Full Year Amounts.
- Prior to July 1, 2016 Remaining Balance Paid In-Full.

**WHEREAS**, in the event that the former owner of record does not pay all back taxes, penalties and interest owing on property record 30114 in accordance with the aforementioned terms, Minnehaha County may proceed with the sale of this property through the tax deed process

**NOW THEREFORE BE IT RESOLVED**, by the Minnehaha County Board of Commissioners, the proposed payment plan, as described above is hereby approved and property record 30114 is removed from the Tax Deed Sale scheduled for September 26, 2015.

Dated this 22<sup>th</sup> Day of September 2015.

APPROVED BY THE COMMISSION:

Cindy Heiberger

Chairman

ATTEST: Bob Litz, Auditor

Cynthia Jepsen Deputy Auditor

MOTION by Barth, seconded by Bender, to approve Resolution MC15-62. 5 ayes.

## RESOLUTION MC15-62 APPROVAL OF PROPERTY TAX PAYMENT PROPOSAL ON TAX DEED ACTION FOR RECORD 20846

WHEREAS, Minnehaha County has initiated tax deed action to property record 20846 in accordance with state statutes, and

WHEREAS, as of September 22, 2015, a total of \$11,218.45 in back taxes, penalties, and interest owing on the property, and

**WHEREAS**, the published notice for Minnehaha County's Tax Deed Sale, scheduled for September 26, 2015 includes property record 20846, and

**WHEREAS,** SDCL 10-25-42 allows the county commission to set conditions or qualifications as they may decide for reconveyance of the property to the former record owner, and

**WHEREAS**, the former record owner, Amaryllis Dunger, as Trustee of the Amaryllis Dunger Revocable Trust has presented the following payment plan to the county commission for consideration in order to satisfy all outstanding taxes, penalties, and interest with payments to begin prior to January 1, 2016:

• Prior to January 1, 2016 the Balance of Delinquent Taxes, Penalties and Interest will be Paid In-Full. All Payments Must be Made in Full Year Amounts.

**WHEREAS,** in the event that the former owner of record does not pay all back taxes, penalties and interest owing on property record 20846 in accordance with the aforementioned terms, Minnehaha County may proceed with the sale of this property through the tax deed process

**NOW THEREFORE BE IT RESOLVED**, by the Minnehaha County Board of Commissioners, the proposed payment plan, as described above is hereby approved and property record 20846 is removed from the Tax Deed Sale scheduled for September 26, 2015.

Dated this 22<sup>nd</sup> Day of September 2015.

APPROVED BY THE COMMISSION:

Cindy Heiberger

Chairman

ATTEST: Bob Litz, Auditor

Cynthia Jepsen Deputy Auditor

#### FY2016 BUDGET

Carol Muller, Commission Administrative Officer, gave a briefing on the FY 2016 Final Budget which stands at \$79,639,277, as compared to the Provisional Budget of \$79,777,112. The final budget includes one additional

position funded by the Air Guard, and six positions from general funds, one of which is scheduled to begin in the fourth quarter of 2016. The final budget also reflects the implementation of a modification in the county's pay plan for employees, along with normal step increases of approximately 2.5%, which is in accordance with the structure of the Minnehaha County pay plan. The budget is supported by property tax growth of 2.44% due to new construction within the county, a 1.5% CPI adjustment allowed by the property tax limitation statutes in total county property taxes collected, an opt-out of \$1.5 M, and a cash applied total of \$5,545,182, of which general funds are \$3,839,121. The final budget does not present new programs or services. The Commissioners and Ms. Muller discussed the Legislative Summer Study's request for additional information from counties on what their specific revenue needs are. Ms. Muller reported on the impact of TIF's on Minnehaha County's budget. MOTION by Barth, seconded by Beninga, to adopt the Final FY 2016 Minnehaha County Budget, and Resolution MC15-63. 5 ayes.

The budget as approved includes the following changes from the Provisional Budget:

	From:	To:			
Revenues					
Taxes	44,316,880	44,140,748			
Intergovernmental					
Revenue	19,893,970	19,959,148			
Charges for Goods &					
Services	7,384,377	7,419,377			
Fines & Forfeits	341,000	431,000			
Miscellaneous Revenu	ie 685,000	765,000			
<u>Expenditures</u>	From:	To:		From:	To:
Auditor	779,663	777,783	States Attorney	3,995,654	3,948,631
Public Defender	2,876,079	2,848,193	Public Advocate	816,513	819,089
Air Guard	730,843	779,591	Sheriff	5,900,309	5,869,247
Jail	13,025,285	12,950,828	Juv Detention Ctr	3,566,410	3,483,145
Fire Protection	508,277	517,691	<b>Human Services</b>	3,428,937	3,378,937
Mental Illness	1,051,300	1,116,300	Planning	609,325	621,325
Forward Sioux Falls	500	2,000	MCEDA	5,000	5,500
Building Fund	4,073,999	4,028,999	TIF #2 Debt Servic	e 0	83,000
-					
Total Budget	79,777,112	79,639,277			

#### **RESOLUTION MC15-63**

#### ADOPTION OF THE ANNUAL BUDGET FOR MINNEHAHA COUNTY, SOUTH DAKOTA

Whereas, (7-21-5-thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,

Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto.

Now therefore be it resolved, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, shall be approved and adopted as the Annual Budget of the appropriation and expenditures for Minnehaha County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2016 and ending December 31, 2016 and the same is hereby approved and adopted by the Board of County Commissioners of Minnehaha County, South Dakota, this 22nd day of September, 2015. The Annual Budget so adopted is available for public inspection during normal business

hours at the office of the County Auditor Minnehaha County, South Dakota. The accompanying taxes are levied by Minnehaha County for the year January 1, 2016 through December 31, 2016.

#### BOARD OF COUNTY COMMISSIONERS OF MINNEHAHA COUNTY, SOUTH DAKOTA

Cindy Heiberger, Chairman Jeffrey Barth, Commissioner Jean Bender, Commissioner Gerald Beninga, Commissioner Dick Kelly, Commissioner

**ATTEST** 

Robert Litz, Auditor

COUNTY TAX LEVIES: General - \$37,400,462, \$3.059/1000; Library - \$1,061,881, \$0.332/1000; Building Fund - \$3,912,107, \$0.320/1000; Fire Protection - \$517,691, \$0.152/1000; & Bond Redemption \$1,165,607, \$0.095/1000.

#### LIAISON REPORTS

Commissioners Barth and Heiberger reported on sessions they attended during the South Dakota Association of County Commissioners (SDACC) Annual Convention.

#### **NEW BUSINESS**

Robert Litz, Auditor, reported that the third ballot scanner has arrived and testing will begin once it is assembled. Mr. Litz also reported that there are children in the Coliseum every day, so his hopes of using that facility to conduct elections may not be possible. Mr. Litz reported on attending the Secretary of State's presentation on Total Vote during the SDACC annual convention.

Scott Wick, Sioux Empire Fair Manager, requested Minnehaha County's assistance in securing the donation of a 1995 John Deere Payloader, model #644-G from the City of Sioux Falls. The item has been declared as surplus property by the City of Sioux Falls and is scheduled to be sold at the City of Sioux Falls/Minnehaha County surplus property auction on September 26, 2015. MOTION by Kelly, seconded by Beninga, to accept the donation of the 1995 John Deere Payloader, model #644-G from the City of Sioux Falls. 5 ayes. MOTION by Barth, seconded by Beninga, to approve Resolution MC15-64. 5 ayes.

# RESOLUTION MC 15-64 DONATION TO THE SIOUX EMPIRE FAIR ASSOCIATION OF SURPLUS PROPERTY RECEIVED FROM THE CITY OF SIOUX FALLS

**WHEREAS,** the City of Sioux Falls has declared a 1995 John Deere Payloader, Model #644-G, Asset #51-46 as surplus property for disposal, and

WHEREAS, the Sioux Empire Fair Association, a non-profit agency wishes to receive the above item and the Minnehaha County Board of Commissioners has requested this item from the City of Sioux Falls, and WHEREAS, by unanimous vote the Minnehaha County Commission may donate surplus property to non-profit organizations,

**NOW THEREFORE BE IT RESOLVED**, by the Minnehaha County Board of Commissioners, that the 1995 John Deere Payloader, Model #644-G, Asset #51-46, declared as surplus by the City of Sioux Falls is donated to the Sioux Empire Fair Association.

Dated this 22<sup>nd</sup> Day of September 2015.

APPROVED BY THE COMMISSION:

Cindy Heiberger

Chairman

ATTEST: Bob Litz, Auditor

Cynthia Jepsen Deputy Auditor

MOTION by Bender, seconded by Barth, to adjourn into executive session for contract negotiations and litigation briefing. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday September 29, 2015.

# APPROVED BY THE COMMISSION:

Cindy Heiberger Chairperson

ATTEST:

Cynthia Jepsen

Deputy Auditor