THE MINNEHAHA COUNTY COMMISSION CONVENED AT 9:00 A.M. January 24, 2017, pursuant to adjournment on January 17, 2017. Commissioners present were: Barth, Bender, Beninga, and Karsky. Commissioner Heiberger was absent. Also present were Olivia Larson, Commission Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

MOTION by Bender, seconded by Barth, to approve the agenda. 4 ayes.

# MINUTES APPROVAL

MOTION by Bender, seconded by Karsky, to approve the January 17, 2017, Commission Minutes. 4 ayes.

# **VOUCHERS TO BE PAID**

MOTION by Barth, seconded by Bender, to approve the following bills totaling \$767,544.26. 4 ayes.

A & B Business Solut	Lease-Rental	84.55	A & B Business Solut	Maintenance C 184.00
A To Z World Languag	Interpreters	2,405.00	Affordable Housing S	Welfare Rent 1,085.00
Airway Service Inc	Automotive/Sm	1,383.54	Airway Service Inc	Gas, Oil, Diese 201.24
All Star Investigati	Other Profess	675.00	Architectural Roofin	Administratio 20,000.00
Architecture, Inc	Administratio	500.00	Armor Correctional H	Contract S 190,637.74
Automatic Security C	Other Profess	960.00	Avera Health Informa	Clinics Aux 94.00
Avera McKennan Hospi	Hospitals	6,713.60	Axis Forensic Toxico	Lab Costs 500.00
Banner Associates In	Architects	3,154.39	Berry Dunn Mcneil	Consultants 2,708.00
BI Inc	Program Suppl	7,446.75	Binger Law Office	Attorney Fees 4,018.60
BK Holdings, LLC	Welfare Rent	900.00	Bob Barker Company	Inmate Suppli 935.37
Bradfield, Matt Dba	Maintenance C	70.00	Bristol Court Ltd Pt	Welfare Rent 409.00
Carper, Nichole A	Child Defense	278.40	Cartridge World	Data Processi 238.97
Century Business Pro	Maintenance C	376.46	Centurylink	Telephone 13.40
Change Healthcare So	Data Processi	98.00	Christopherson Ander	Attorney Fees 517.00
Com-Tec Security, LL	Lease-Rental	19,745.00	Counseling Resources	Attorney Fees 600.00
Country Meadows Apts	Welfare Rent	600.00	County Wide Director	Bridge Repair 87.00
County Wide Director	Road Maint	29.00	CSI-Common Sense Inv	Welfare Rent 600.00
Dakota Fluid Power	Gas, Oil, Diese	503.84	Dakota Fluid Power	Heavy Eq Rep 150.00
Dell Rapids Communit	Ambulance Ser	12,500.00	Dewitt, Marty	Program Activ 100.00
Donovan's Hobby & Sc	Safety & Resc	3,994.05	Election Systems & S	Other Profess 2,368.00
Engels Law Office Pc	Attorney Fees	560.00	Fastenal Company	Sign Supply/I 27.94
Fastenal Company	Small Tools	73.24	First Premier Bank	Investigators 84.23
Force America Inc/Va	Truck Repair	210.76	G & H Distributing I	Small Tools 125.00
G & H Investments LL	Welfare Rent	700.00	Garretson Community	Ambulance Ser 12,500.00
George, Aaron	Welfare Rent	250.00	Glazier, David Alan	Welfare Rent 400.00
Glory House	Other Miscell	5,000.00	Goebel Printing, Inc	Office Suppli 125.35
Goebel Printing, Inc	Printing/Form	57.14	Guzman, Sandra V	Interpreters 75.00
Hanson, Michael W	Attorney Fees	726.80	Hartford's Best Pain	Automotive/Sm 4,851.53
Hasseler, Kenneth D	Other Profess	3,750.00	Heartland Paper Comp	Small Tools 258.00
Heimdal, Marie Ann	Court Reporte	43.20	Helpline Center Inc	Other Miscell 8,000.00
Helseth, Ramona G	Bd Exp Fees	32.00	HOV Services Inc	Microfilming 326.60
HP Company Hewlett	Data Processi	159.00	Huezo, Dax I	Welfare Rent 550.00
Hurtgen, Timothy T/P	Welfare Rent	500.00	Hyvee Accounts Recei	Pharmacies 8.00
Infrastructure Desig	Architects	6,934.01	Interstate Office Pr	Furniture & O 500.22
Interstate Office Pr	Office Suppli	522.10	Interstate Power Sys	Safety & Resc 1,333.01
JCL Solutions	Building Repa	1,650.00	JLG Architects	Fairgrounds 2,723.49
Kading, Kunstle & Go	Attorney Fees	1,573.20	Kading, Kunstle & Go	Child Defense 3,450.00
Kull, Lisa	Court Reporte	730.20	Language Testing Int	Other Profess 60.00
Libengood, Anny	Business Trav	79.38	Lifescape	Other Miscell 5,000.00
Lincoln County NE	Return Of Ser	35.00	Lodermeier Family LL	Welfare Rent 475.00
Lutheran Social Svcs	Other Profess	2,873.99	Madison Square Ptnrs	Welfare Rent 314.00
Mailway Printers	Museum Report	1,023.00	Manatron, Inc	Other Profess 17,674.71
Marvs Body Shop Inc	Automotive/Sm	9,488.25	Maximum Promotions I	Bldg/Yard Rep 413.60
McKesson Medical-Sur	Clinics Aux	6.18	Medstar Paramedic In	Transportatio 600.00
Menards	Building Repa	2.79	Metro Communications	Other Misc 181,869.27
Microfilm Imaging Sy	Maintenance C	633.00	Microfilm Imaging Sy	Software 4,500.00
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Minn Cnty So Petty C Uniform Allow 14.77 Minnehaha Community Park/Recreati 30.00 Muller, Wilfred E Welfare Rent 800.00 Multicultural Center Interpreters 55.00 Neve's Uniforms Uniform Allow 274.95 Nielson, Andrew Business Trav 69.00 Northern Truck Equip Automotive/Sm 190.00 Osborn, Roxane R Court Reporte 904.50 Oscars Mini-Storage Program Activ 69.00 Pennington County Ja Extradition 10,221.60 Pheasantland Industr Inmate Suppli 3,750.00 RDO Equipment Co Heavy Eq Rep 522.70 RDO Equipment Co Parts Invento 64.52 Red Rock Inn Motels 175.00						•
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	<u> -</u>	Building Repa		Sioux Falls City Fin	_	35.00
	Sioux Falls City Fin			Sioux Falls Humane S	Other Miscell	3,644.72
Sioux Falls Two Way Communication 43.49 Sioux Falls Utilitie Water Sewer 1,164.26	Sioux Falls Two Way	Communication	43.49	Sioux Falls Utilitie	Water Sewer	1,164.26
Sioux Falls Utilitie Welfare Utili 142.69 Sioux Valley Energy Sign Supply/I 1,614.90	Sioux Falls Utilitie	Welfare Utili	142.69	Sioux Valley Energy	Sign Supply/I	1,614.90
Solarwinds.Net Inc Maintenance C 1,334.00 Southeastern Behavio Crisis Interv 6,992.47	Solarwinds.Net Inc	Maintenance C	1,334.00	Southeastern Behavio	Crisis Interv	6,992.47
St Francis House Other Profess 189.24 Streicher's Uniform Allow 2,250.00	St Francis House	Other Profess	189.24	Streicher's	Uniform Allow	2,250.00
Sunnycrest Village Welfare Rent 405.00 Sunshine Foods Welfare Food 120.01	Sunnycrest Village	Welfare Rent	405.00	Sunshine Foods	Welfare Food	120.01
Swingen Const Co Inc Contracted C 113,800.40 Szameit, Alexandra Interpreters 75.00	Swingen Const Co Inc	Contracted C 1	13,800.40	Szameit, Alexandra	Interpreters	75.00
TCN Inc Telephone 31.20 Thomson Reuters We Legal Researc 2,107.42	TCN Inc	Telephone	31.20	Thomson Reuters We	Legal Researc	2,107.42
Tower Of David, Ltd Welfare Rent 321.00 Tschetter & Adams La Attorney Fees 164.60	Tower Of David, Ltd	Welfare Rent	321.00	Tschetter & Adams La	Attorney Fees	164.60
Turning Leaf LLC Welfare Rent 1,200.00 Uline Inmate Suppli 313.68	Turning Leaf LLC	Welfare Rent	1,200.00	Uline	Inmate Suppli	313.68
Ultramax Ammunition 1,380.00 United Parcel Servic Postage 19.96	Ultramax	Ammunition	1,380.00	United Parcel Servic	Postage	19.96
UR Properties LLC Welfare Rent 800.00 Vanderhaags Inc Trucks/Tracto 7,183.00	UR Properties LLC	Welfare Rent	800.00	Vanderhaags Inc	Trucks/Tracto	7,183.00
Variety Foods LLC Other Profess 638.79 VB Falls Park Apts Welfare Rent 450.00	Variety Foods LLC	Other Profess	638.79	VB Falls Park Apts	Welfare Rent	450.00
	_	Welfare Rent	700.00	Verizon Wireless	Data Processi	1,132.30
	-	HIDTA Grant		Verizon Wireless		163.73
±	Verizon Wireless	Telephone		Weed And Pest Confer	-	235.00
i '		-	•			550.00
		_	•	-		968.45
		-	•			4,342.72
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10Th Street Autawash Automotive/Sm 10.95	24.					-,

### REPORT

The December 2016 Juvenile Detention Center Report was received and placed on file in the Auditor's Office.

## PERSONNEL

MOTION by Barth, seconded by Bender, to approve the following personnel changes. 4 ayes.

- 1. To accept the resignation of Russell Hanson as Appraiser for Equalization effective 1/27/17.
- 2. To promote Kimberly Elgersma from Correctional Officer in Training to Correctional Officer (13/3) for the Jail at \$18.26/hour effective 1/2/17.
- 3. To end EMT and Accident Reconstruction Specialty Pay for Travis Stauffacher, Deputy Sheriff for the Sheriff's Office, resulting in a rate of \$27.10/hour effective 1/28/17.

# **Step Increases**

1. Kari Benz – Human Services Director – Human Services – 24/9 – 9/23/16 - \$3,314.40/bi-weekly

- 2. Cara Sambo Caseworker Human Services 16/10 1/19/17 \$25.16/hour
- 3. Michael Miller Chief Deputy Public Defender Public Defender's Office 25/8 1/17/17 \$3,640.80/bi-weekly
- 4. Ellen Boesel Tax and License Technician Treasurer 10/6 1/21/17 \$16.95/hour
- 5. Douglas Blomker Assistant Emergency Management Director Emergency Management 20/12 12/27/16 \$2,576.80/bi-weekly
- 6. Travis Stauffacher Deputy Sheriff Sheriff's Office 17/11 12/27/16 \$27.10/hour
- 7. Jesimae Breuer Correctional Officer Jail 13/5 1/18/17 \$19.18/hour
- 8. Jerome Krumm Bridge Maintenance Team Member Highway 12/8 1/22/17 \$19.66/hour

Variable Hour Increases Effective 12/17/16

- 1. Harley Marek Civil Process Server Sheriff's Office \$24.09/hour
- 2. William Rishling Parking Attendant Sheriff's Office \$12.30/hour

### **BID AWARDS**

DJ Buthe, Highway Superintendent, reported on the January 11, 2017, bid opening for Project MC-149 Surfacing on 5.68 miles of County Highway 149 from South Dakota Highway 38 to County Highway 122. Seven bids were received from the following companies: Journey Group dba Black Top Paving, \$2,147,270.28; Double H Paving, \$2,176,753.33; ASCO, \$2,298,291.69; Seal Pros Paving, \$2,350,840.06; Bituminous Paving, Inc., \$2,377,168.66; Duininck, Inc., \$2,534,073.59; and Myrl & Roys Paving Co. Inc., \$3,128,966.25. The engineer's estimate for the project is \$2,559,310. Staff recommends accepting the low bid submitted by Journey Group dba Black Top Paving. MOTION by Karsky, seconded by Bender, to award the bid for MC-149 Surfacing to Journey Group dba Black Top Paving in the amount of \$2,147,270.28. 4 ayes.

DJ Buthe, Highway Superintendent, reported on the January 11, 2017, bid opening for Project MC-130BR-16 replacing Structure #50-205-140 east of Renner on County Highway 130. Four bids were received from the following companies: Prahm Construction, \$576,594.52; Swingen Construction Co., \$609,730.50; Nolz Dragline, \$613,118.75; Graves Construction Co., Inc., \$1,275,769.43. The engineer's estimate for the project is \$585,998.55. Staff recommends accepting the low bid submitted by Prahm Construction. MOTION by Bender, seconded by Barth, to award the bid for MC-130BR-16 to Prahm Construction in the amount of \$576,594.52. 4 ayes.

DJ Buthe, Highway Superintendent, reported on the January 11, 2017, bid opening for Project MC-114BR-16 replacing Structure #50-129-060 west of County Highway 114 north of Lyons. Three bids were received from the following companies: Prahm Construction, \$848,099.06; Swingen Construction Co., \$1,054,310; Graves Construction Co., Inc., \$1,423,239.90. The engineer's estimate for the project is \$1,204,206. Staff recommends accepting the low bid submitted by Prahm Construction. MOTION by Bender, seconded by Barth, to award the bid for MC-114BR-16 to Prahm Construction in the amount of \$848,099.06. 4 ayes.

### **AGREEMENT**

Jamie Gravett, Juvenile Detention Center Director, presented the renewal contract with Southeastern Behavioral HealthCare to provide on call qualified mental health professional (QMHP) services and ongoing

needs counseling for the youth detained in the Juvenile Detention Center (JDC). The contract rate remains the same for on call services at \$100 per week. The cost for counseling and training to residents of the JDC remains the same as the current contract at \$50.00 per hour. MOTION by Barth, seconded by Bender, to authorize the Chair to sign the one year renewal agreement between Minnehaha County and Southeastern Behavioral HealthCare, Inc. for Qualified Mental Health Professional services. 4 ayes.

### LIAISON REPORTS

Commissioner Barth reported on the Colton Fire Department Annual Meeting where fire department statistics were presented. Mr. Barth also reported on the January 23, 2017, Planning Commission Meeting where extended operations for a gravel pit were approved and a Brandon water tower was denied.

Commissioner Karsky reported on attending the January 17, 2017, Inter-Lakes Community Action Partnership (ICAP) meeting and received an e-mail from ICAP about the possibility of presenting before the Commission regarding housing changes. Mr. Karsky also reported on meeting with the Human Services Department, the Highway Department, and Metro Communications to learn about the needs and operation of each department.

Commissioner Bender stated the weekly jail count reports show inmate data with last week being very busy, and commented on plans for the new jail facility.

Commissioner Beninga stated the Sioux Falls City Council has invited Commissioners to attend the January 24, 2017, Informational Meeting where a smoking issue will be discussed.

MOTION by Barth, seconded by Bender, to adjourn. 4 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday January 31, 2017.

## APPROVED BY THE COMMISSION:

Gerald Beninga Chair ATTEST: Olivia Larson Deputy Auditor