THE MINNEHAHA COUNTY COMMISSION CONVENED AT 9:00 A.M. July 10, 2018, pursuant to adjournment on July 3, 2018. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State's Attorney.

MOTION by Bender, seconded by Karsky, to approve the agenda. 5 ayes.

MINUTES APPROVAL

MOTION by Karsky, seconded by Beninga, to approve the July 3, 2018, Commission Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Bender, to approve the following bills totaling \$189,351.32. 5 ayes.

A&B Business Maint Contracts 36.95 Active Generations Advertising 47.00 Affordable Housing Welfare Rent 375.00 Airway Svc Automotive/Small Equip 2,098.21 Alivay Svc Gas Oil & Diesel 124.29 Allied Oil & Tire Parts Inventory 810.00 Ancommon Puga Misc Revenue 150.00 Appeara Program Activities 116.00 Avera McKennan Hospitals 8,936.32 Axis Forensic Toxico Lab Costs 650.00 Babinski Properties Welfare Rent 600.00 Carpenter, Donovan Business Travel 32.56 Carridge World Data Processing Supplies 1,085.88 CBM Managed Svcs Inmate Supplies 1,085.88 CBM Managed Svcs Inmate Supplies 12.00 Childrens Home Misc Expense 7,480.54 Clear Cut Property Welfare Rent 600.00 Clearline Jail Repairs & Maint 112.00 Climate Systems JDC Maint 1,306.00			
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Golden West Telephone 189.90		-	
Gourley Properties Records Storage 7,320.00	Goursey Properties	kecords Storage	1,320.00

Gourley Properties Grainger Grainger Great Western Bank Halbur Properties Halverson, Eileen Harmelink Fox & Ravn Heritage Funeral Hewlett Packard Hewlett Packard Hewlett Packard Hobart Sales & Svc Howalt McDowell I State Truck Center Interstate All Interstate Office Janet C Olson JCL Solutions JCL Solutions JCL Solutions Jeff Larson Law Jefferson Partners Johnson Controls Kibble Equip Kyra Enterprises Laughlin Law Le, Tam Leaf Capital Funding Leonard Loving, Philip Luverne Supermarket Mailway Printers Matheson Trigas McGowan, Kevin	Welfare Rent Correction Ctr Repairs & Maint Small Tools & Shop Supplies Welfare Rent Welfare Rent Store Inventory Attorney Fees Burials Data Processing Equip Data Processing Supplies Office Supplies Jail Repairs & Maint Notary Exp Truck Repairs & Maint Other Supplies Office Supplies Attorney Fees Inmate Supplies Attorney Fees Transportation Heat, Vent & Ac Repairs Bldg & Outside Equip Motels Attorney Fees Welfare Rent Office Supplies Welfare Rent Bd Evals (Minnehaha) Other Supplies Welfare Food Publishing Fees Small Tools & Shop Supplies Business Travel	600.00 341.94 32.55 291.29 500.00 80.75 1,662.94 2,000.00 479.00 1,510.88 69.99 135.71 50.00 268.15 37.50 441.28 2,899.52 930.00 2,040.18 775.80 3,972.94 156.47 461.00 550.00 203.40 600.00 129.80 500.00 4,935.00 37.00 124.44 860.00 37.20 35.08
Meadowland Apts Menard Menard	Welfare Rent Park & Recreation Material Program Activities	102.00 23.93 212.06
Microfilm Imaging Microfilm Imaging Midamerican Energy Millborn Seeds	Furniture & Office Equip Lease-Rental Agreement Welfare Utilities Road Maint & Material	265.00 405.00 535.67 1,898.00
Minnehaha Community Minnehaha Community Minnehaha County Moe, Adam	Tea-Ellis Range Water Sewer Other Supplies Program Activities	30.00 30.00 165.00 200.00
Monick Pipe & Supply Murray Properties Nichole Carper Northern Safety Tech Novak	Jail Repairs & Maint Welfare Rent Child Defense Attorney Truck Repairs & Maint Lease-Rental Agreement	3,449.36 700.00 598.00 252.88 61.67
Novak Nybergs Ace Hardware Oconnor Oconnor	Trash Removal Collections S&M Heat, Vent & AC Repairs HHS Maint	2,939.56 17.55 678.96 371.82
Oconnor Office Depot Oscars Mini-Storage P&G Townhomes Peoplefacts	Jail Repairs & Maint Data Processing Supplies Program Activities Welfare Rent Recruitment	-255.60 85.98 104.00 600.00 43.40
Prestox Property Records Push Pedal Pull Quail, Eric Lee Qualified Presort	Outside Repair Memberships Misc Expense Store Inventory Postage	215.00 230.00 920.00 131.00 6,939.41
Record Keepers	Professional Svcs	180.39

07/10/2010		
Redwood Toxicology	Program Supplies	1,080.00
Redwood Toxicology	Testing Supplies	3,600.00
Safe Home	Misc Revenue	-843.41
Safe Home	Notes Rec Safe Home	-2 , 750.68
Safe Home	Rent Subsidies	10,410.00
Sams Club	Child Care Items	31.24
Sams Club	Clinics Auxiliary Svcs	73.08
Sams Club	Misc Expense	8.98
Sams Club	Office Supplies	91.62
Sams Club	Professional Svcs	1,535.06
Sams Club	Supplemental Food	390.29
Sanford	Welfare Rent	575.00
Schoeneman Bros	Fairgrounds	1,729.62
SD Assoc Of Cnty	Education & Training	185.00
SD Human Svcs	Clinics - Auxiliary Svcs	21.40
SDN Communications	Data Communications	421.20
SDN Communications	Telephone	1,108.64
Severtson, Allen	Business Travel	38.44
Sigler	JDC Maint	370.75
Sioux Falls City	Lease-Rental Agreement	41,677.24
Sioux Falls City	Welfare Utilities	123.26
Sioux Falls River	Welfare Rent	1,030.00
Sioux Falls Two Way	Communication Equip Repair	213.68
Sioux Valley Energy	Electricity	280.71
Sioux Valley Energy	Road Maint & Material	140.58
Sioux Valley Energy	Tea-Ellis Range	71.77
Solheim, Virginia	Business Travel	39.28
South Prairie	Welfare Rent	600.00
South Flairie Southeast SD Tourism	Memberships	240.00
Spaans, Jeanette	Business Travel	81.48
State of SD	Amts Held-Daily Scram	3,303.00
State of SD	Bulletin Board Svc	128.84
State of SD	Coroner Fee/Tax	0.61
State of SD	Fingerprint/Tax	241.84
State of SD	Gis Revenue	1.53
State of SD	Inmate Supplies	249.80
State of SD	Lab Costs	35.00
State of SD	Misc Revenue	57.95
State of SD	Misc Expense	267.00
State of SD	Mug Shots	1.46
State of SD	Notary Exp	30.00
State of SD	Voa Dakotas	20.00
Stefany Foster	Misc Revenue	150.00
Steven Lutter	Education & Training	41.00
Sycamore Village Apt	Welfare Rent	1,500.00
Tally Ho Apts	Welfare Rent	1,000.00
Taunya Jones	Misc Revenue	30.00
Tractor Supply	Small Tools & Shop Supplies	47.94
Tristate Garage Door	Jail Repairs & Maint	240.00
Trugreen	Professional Svcs	56.37
Tyler Technologies	Software	573.75
Uline	Program Activities	338.58
Ultramax Ammunition	Ammunition	423.00
United Rentals	JDC Maint	162.08
Urology Specialists	Physicians	202.75
USC Ambulatory	Hospitals	250.44
Vandervliet, Rodney	Business Travel	50.20
Variety Foods	Professional Svcs	274.37
VB Falls Park Apts	Welfare Rent	1,400.00
Vern Eide Motorcars	Hidta Grant	295.00
Vitality Medical	Testing Supplies	444.75
Wall Lake Sanitary	Water Sewer	70.00
Walmart Stores	Pharmacies	117.52
Weber Cnty	Return Of Svc	72.50
Xcel Energy	Electricity	1,137.66
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Xcel Energy

Welfare Utilities

2,838.77

REPORT

The May 2018 Juvenile Detention Center Report was received and placed on file in the Auditor's Office.

PERSONNEL

MOTION by Beninga, seconded by Bender, to approve the following personnel changes. 5 ayes.

- 1. To accept the resignation of Jason Purkapile as Correctional Officer for the Jail effective 7/15/18.
- 2. To promote Angela Lutterman from Correctional Officer in Training (12/3) to Correctional Officer (13/3) for the Jail at \$18.53/hour effective 7/17/18.
- 3. To promote Jairo Fajardo from Air Guard Security Officer I (12/3) to Air Guard Security Officer II (13/3) for Air Guard at \$18.53/hour effective 5/15/18.
- 4. To hire Mayra Quezada as variable hour Legal Office Assistant for the Public Defender's Office at \$12.50/hour effective 7/17/18 to 8/24/18.

Step Increases

- 1. Bradley Thomas Appraiser Equalization 15/17 7/10/18 \$28.90/hour
- 2. Domanick Havard Corrections System Operator Jail 9/4 7/17/18 \$15.59/hour
- 3. Lance Mattson Certified Civil Process Server Sheriff's Office 13/9 6/16/18 \$21.49/hour
- 4. Kevin Nilson Programmer Analyst II Information Technology 21/18 6/30/18 \$41.85/hour
- 5. Dawn Lautwein Programmer Analyst II Information Technology 21/18 6/30/18 \$41.85/hour
- 6. Scott Anderson Planning Director Planning 24/16 7/2/18 \$4,284.80/bi-weekly
- 7. Audie Murphy Deputy State's Attorney State's Attorney's Office 22/4 6/3/18 \$2,615.20/bi-weekly
- 8. Joseph Flynn Senior Deputy State's Attorney State's Attorney's Office 22/9 6/6/18 \$2,959.20/biweekly
- 9. Deborah O'Donnell Administrative Clerk Human Services 9/14 7/6/18 \$19.95/hour

ABATEMENT

MOTION by Beninga, seconded by Karsky, to approve the following abatements representing the disabled veterans tax exemption under SDCL 10-4-40 for 2017 property taxes: Parcel ID 41781 in the amount of \$1,521.19; Parcel ID 48016 in the amount of \$1,106.23; Parcel ID 48621 in the amount of \$637.63; Parcel ID 57931 in the amount of \$1,521.18; Parcel ID 67285 in the amount of \$441.77; Parcel ID 70699 in the amount of \$1,521.15; Parcel ID 70806 in the amount of \$1,521.18; Parcel ID 73267 in the amount of \$1,521.16; Parcel ID 77889 in the amount of \$560.32; Parcel ID 81978 in the amount of \$946.06; Parcel ID 89916 in the amount of \$1,521.20; Parcel ID 71214 in the amount of \$608.47; Parcel ID 65658 in the amount of \$1,521.17; and Parcel ID

50939 in the amount of \$1,275.31. 5 ayes. Monica Honkamp, Senior Property Technician, responded to Commissioners' questions regarding the qualification requirements for a disabled veterans tax exemption and the effective dates.

MOTION by Karsky, seconded by Barth, to deny abatement for Parcel ID 86941, 2017 property taxes, in the amount of \$1,462.93. 5 ayes.

NOTICE

Notice was received from the South Dakota Department of Health of a Disinterment Permit issued for the remains of Jodie Sorensen, Hills of Rest Cemetery, Sioux Falls, South Dakota. Reinterment, Mount Pleasant Cemetery, Sioux Falls, South Dakota.

LIEN COMPROMISE

Melinda Storley, Commission Assistant, gave a briefing on an application for a compromise of lien for DPNO 52941 in the amount of \$832.90. The lien represents Poor Relief, Public Defender, and Public Advocate services provided to the applicant between March 2004 and September 2007. Partial payments of \$620.00 have been made on the lien. A bankruptcy proceeding was recorded in June 2018. The applicant is unable to work due to permanent disability and is requesting a compromise and release of the lien in full with no payment. The applicant was present and available to answer questions from the Commission. Commissioners spoke in favor of denying the application due to the lack of a real estate transaction and the fact that liens do not accrue interest or have a due date. MOTION by Barth, seconded by Bender, to deny the compromise request for DPNO 52941. 5 ayes.

APPOINTMENT

Scott Anderson, Planning Director, reported on an application received for appointment to the Minnehaha County Planning Commission from Ryan VanDerVliet. The position was made available by the resignation of Planning Commissioner Paul Kostboth. MOTION by Beninga, seconded by Karsky, to appoint Ryan VanDerVliet to the Minnehaha Planning Commission beginning July 10, 2018 through December 31, 2019. By roll call vote: 5 ayes.

BRIEFING

Jamie Gravett, Juvenile Detention Center Director, gave a briefing on a request to have the South Dakota Retirement System conduct a formal review to consider Class B Public Safety Membership for the Juvenile Corrections positions at the Minnehaha County Juvenile Detention Center.

PRESENTATION

Craig Dewey, Assistant Commission Administrative Officer, introduced Wong Nystrom, Enterprise Fleet Management Fleet Consultant, who gave a presentation on Enterprise Fleet Management's services that may benefit Minnehaha County.

MOTION by Barth, seconded by Bender, to adjourn. 5 ayes.

The next County Commission Meeting will take place at 1:00 p.m. on Tuesday, July 10, 2018.

APPROVED BY THE COMMISSION:

Cindy Heiberger

Chair

ATTEST:

Olivia Larson Deputy Auditor